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| https://iw.lukasiewicz.gov.pl/wp-content/uploads/2022/03/lit_stopka.jpg | **LUKASIEWICZ RESEARCH NETWORK –**  **LODZ INSTITUTE OF TECHNOLOGY**  90-570 Lodz, ul. Marii Skłodowskiej-Curie 19/27. | **C:\Users\kuzdowiczb.COBRO1\Desktop\Logo_cobro_male.jpeg** |
| **TRANSPORT PACKAGING TESTING LABORATORY**  02-942 Warsaw, ul. Konstancińska 11 |

**Order Form/Contract**

**for carrying out the laboratory testing for certification of a package**

**for the UN Mark**

1. **The Applicant:**

*(Name / address / postal code / city)*

Taxpayer Identification Number:

Phone number/e-mail:

*(contact person)*

1. **The Producer:**

*(Name / address / postal code / city)*

1. **Characteristics of a package submitted for certification:**
2. type: *(e.g.: canister with a capacity of X dm3 and a minimum weight of XXX g / combined packaging composed of... / five-layer corrugated cardboard box / wooden box / light metal packaging / etc.)*
3. material: *(specify the material of which the packaging is made - if the packaging consists of several elements (e.g. body and closure, outer/outer packaging, etc.), specify the materials of each element)*
4. dimensions: *(the inside/outside dimensions of the packaging must be given, in case of combined packaging the dimensions of all packaging included in the package must be given)*
5. construction: *(brief description of the structure and drawing (s) from the technical documentation)*
6. **Field of application of a package submitted for certification:**
7. content:*(e.g. liquid/solid hazardous goods, packaging group I, II or III, UN number / if applicable: density, stickiness, reference liquid)*
8. gross weight:*(the total weight of the package including contents must be given)*
9. packaging group:*(please select: I, II or III)*
10. type of transport:*(please select from: ADR, RID, ADN, IMDG-Code, IATA-DGR)*
11. **A sample of a package submitted for testing:**
12. Method of sampling:*(please select: Institute's expert or The Applicant)*
13. quantity:*(specify number of samples submitted for testing)*
14. **Sub-contractors for testing:** *(if applicable)*
15. **Handling of samples after testing:** *(to be selected: collection by the Applicant after testing or disposal by Laboratory - see section 7. of the General Conditions for Testing)*
16. **Financing:** *According to the current price list of the Laboratory*
17. **Deadline for testing:** *up to 60 days from the registration of Order Form (for plastic packaging for the transportation of liquid materials, the deadline may be extended to 90 days)*

***11.* Additional arrangements:** *(please specify: prolongation/extension of certificate no... / new certificate)*

**NOTE: The registration of the Order Form/Contract follows the delivery to the Laboratory of a correctly filled in and signed Order Form/Contract and the quantity of samples required for testing, together with the sampling protocol.**

We – The Applicant hereby order laboratory testing for the purpose of certification in accordance with the relevant UN regulations and undertake to pay the costs thereof.

We- - the Applicant authorize the Laboratory to forward a copy of the report to the COBRO Paper Products and Packaging Certification Department.

**General Conditions for Testing:**

1. The Laboratory is solely responsible for the results of tests carried out on samples taken or supplied for testing.
2. The Laboratory does not undertake tests with methods other than those included in regulations on international transport of dangerous goods in various means of transport (ADR, ADN, RID, IATA-DGR, IMDG-Code) as well as national (PN) and international standards (PN -ISO, PN-EN ISO).
3. The Applicant or a person authorized by him has the right to participate in the testing of his product as an observer.
4. The Laboratory shall respect confidentiality if this is not contrary to the law in force.
5. The Applicant agrees to pay for the tests performed within 14 days of issuing of the invoice regardless of the results of the tests performed.
6. The Applicant may raise complaints regarding the conditions, progress and results of testing of its products in accordance with *General Procedure PO/L/7.9*. The procedure is available from the Laboratory Manager.
7. The Applicant is obliged to collect its packaging after tests within 14 days of receiving the test report. After this period of time, the packaging is handed for utilization together with its contents, if any.

**NOTE: If the utilization process involves additional costs for the Laboratory, the Laboratory will issue an additional invoice to cover the costs of handing over the packaging together with its contents (if any) for utilization.**

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| On behalf of the Applicant | |  |  | On behalf of the Laboratory | |
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| *Representative of The Applicant* | |  |  | *Head of the Laboratory* | |
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| *Place and date* | | | | | |